

SOCIOLOGY & CRIMINOLOGY
UNDERGRADUATE TEACHING ASSISTANT PROPOSAL FORM

Student Name: _____ PSU ID #: **9**-_____

Phone: _____ Email: _____

Faculty Member/Instructor: _____

Course / Section the student will serve as a Teaching Assistant for: _____ / _____
Course *Section*

Number of credits requested:

CRIM 298 for _____ credits (maximum of 3 credits per semester, 6 credits total)
SOC 300 for _____ credits (maximum of 3 credits per semester, 6 credits total)

Semester and year in which the student will be registered for these credits:

Summer _____ Fall _____ Spring _____

REQUIREMENTS

Successful applicants must satisfy all of the following minimum qualifications:

1. Completed the **same course** in a previous semester with a grade of **B+ or above**.
2. Completed **48 college credit hours** (4th semester standing) for 400-level courses.
3. Completed **32 college credit hours** (3rd semester standing) for introductory level courses.
4. Have an **overall GPA of 3.2 or above**.
5. Received an **invitation from the instructor** to serve as an undergraduate teaching assistant.

CREDITS

Students may receive 1-3 credits per semester. It is expected that both the breadth and depth of the TA experience will be commensurate with the number of credits awarded. Thus, students who receive three credits are expected to perform a broader range of experiences associated with teaching than students who receive one credit. Students also understand that TA credits count as electives. TA credits cannot fulfill credit or course requirements for the major however 3 credits of SOC 300 maybe applied toward the Sociology Minor. Lastly, **no more than 6 credits may be earned for SOC 300 and CRIM 298 combined**.

Instructor's signature: _____ (Date)

Student's signature: _____ (Date)

PLEASE RETURN COMPLETED FORM TO 211 OSWALD TOWER NO LATER THAN THE FIRST WEEK OF CLASS. ALLOW 48 HOURS FOR PROCESSING THEN CONFIRM YOUR REGISTRATION VIA ELION. IF THIS COURSE DOES NOT APPEAR WITHIN 48 HOURS AFTER SUBMISSION, PLEASE CALL 814-863-0453.

| <u>ADMINISTRATIVE USE ONLY</u> | | |
|--------------------------------|-----------------------|-----------------|
| Date Form Submitted: _____ | Date Processed: _____ | Verified: _____ |
| Schedule Number: _____ | Credits Added: _____ | Notes: _____ |